

## **Minutes of Travis County Emergency Services District #3 August 27, 2007**

Board President Bob Taylor called the Travis County Emergency Services District #3 (TCESD 3) Board of Commissioners' regular meeting to order at 7:01 p.m. A quorum was established. Attending were Commissioners David Luther, Bob Taylor, John Villanacci, Edd New, and Rick Coneway.

Fire department personnel present at the meeting included: Assistant Fire Chiefs Elliot and Wittig; Fire Marshall Lacey; District Chief Wilson; Business Mgr. Miller; Captain Key; and PIO Warren.

Attached to and incorporated into these Minutes is a copy of the official Agenda for the August 27, 2007 meeting.

Under Agenda Item 3: Commissioner Luther moved to approve the minutes of the July 23<sup>rd</sup> meeting with Commissioner Villanacci seconding. The motion carried unanimously.

Under Agenda Item 4: Commissioner Villanacci moved to approve the Treasurer's Report. Commissioner Luther seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to move the \$390,000 donation out of the ESD's HMM account into a separate account with the funds to be used for Mackey Field's Drill Tower only. Commissioner Luther seconded the motion, which carried unanimously.

Under Agenda Item 6: Commissioner Villanacci moved to approve the Resolution and Amendment to the ESD's Retirement Plan (457(b)) changing the matching funds from the ESD from 6% to 8% up to 8% of employees' gross. Commissioner New seconded the motion which carried unanimously.

Under Agenda Item 7: The approval of a contract-letter from Blakeslee, Monzingo was tabled with the request that the firm submit another letter with an estimated cost for the audit included. Comments regarding Blakeslee, Monzingo or some other audit firm performing an internal audit are to be solicited from Blakeslee also.

Under Agenda Item 8: Commissioner Villanacci moved to adopt the 2007-2010 Strategic Plan with minor grammatical corrections. Commissioner Coneway seconded the motion, which carried unanimously.

Under Agenda Item 9: Fire Marshall Lacey gave an in-depth presentation regarding the adoption of amendments to the ESD3 Fire Code. Commissioner Villanacci moved to adopt Fire Marshall Lacey's recommendation to amend the District's Fire Code by incorporating elements of the 2006 edition of the International Fire Code into the ESD3 Fire Code. Commissioner Coneway seconded the motion, which carried unanimously. The addition of a new residential code section which would require water-based sprinklers for fire suppression was tabled. The Board requested that the impact on department costs of the additional workload as a result of the proposed fire sprinkler amendment to the code be assessed and presented to the Board at the next meeting, at which time the proposed amendment would be considered again.



NOTICE IS HEREBY GIVEN that the Board of Commissioners of Travis County Emergency Services District No.3 (TCESD3) will hold its regular monthly meeting at 7:00 p.m. on Monday, August 27, 2007 in the Community Room of Travis County ESD3 Station 2, located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting would include, among other business, the following:

1. Call to Order-
2. Roll Call
3. Review and approve the minutes of the July 23<sup>rd</sup> meeting.
4. Treasurer's Report.
5. Discuss and possibly approve Treasurer's proposal to move the \$390,000 donation into a separate bank account to be used solely for the construction of Mackey Drill Field and Tower.
6. Review and approve the Resolution and Amendment to the 457 Plan.
7. Review and possibly approve the contract letter to engage Blakeslee, Monzingo & Co for the 2007 FY Audit.
8. Review, discussion, and approval of proposed 2007-2010 Strategic Plan.
9. Receive a report and recommendations from District Fire Marshall Lacey to amend the District's Fire Code; discuss and consider approving amendments to the District's adopted Fire Code, which would incorporate new elements contained in the 2006 International Fire Code and would include a residential code section requiring that NEW residential construction include domestic water-based sprinklers for fire suppression.
10. Discuss the August 4<sup>th</sup> meeting of Travis County Emergency Services District Commissioners and nominate a commissioner to serve on the proposed ESD Commissioners' Committee.
11. Fire Chief's Monthly ESD Summary Report.
12. Revenue Rescue update.
13. Mackey Field Project update
14. Executive Session to discuss matters concerning pending or contemplated litigation, real property, personnel, as authorized pursuant to Texas Government Code Section 551.071, et seq.
15. Consider and take appropriate action on matters discussed in Executive Session
16. Visitor or other Oak Hill Fire Department communications.
17. General announcements.
18. Announcement of future meeting dates of the Board of Emergency Service District #3 Commissioners, including those of the Public Hearings and that of the date, time, and place of meeting at which it will vote on the tax rate.
19. Adjournment
20. By: \_\_\_\_\_

Madeline Miller, Business Manager

NOTE: The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices).

Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'.

Visitor Communications are regular agenda items at monthly meetings of the Board of Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda.

#### COUNTY CLERK'S CERTIFICATE

IT IS HEREBY CERTIFIED that a true and correct copy of the foregoing notice was furnished to the County Clerk of Travis County, Texas, for posting at \_\_\_\_\_, \_\_\_\_ M. on August 23, 2007

DANA DE BEAUVOIR, COUNTY CLERK  
TRAVIS COUNTY, TEXAS

(SEAL)

By: \_\_\_\_\_

Deputy

The undersigned affirms and states that he/she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ M. on August 23, 2007.

By: \_\_\_\_\_ Megan Lundquist, Office Manager